

PROCUREAZ HIGHLIGHTS

PROJECT OVERVIEW

ProcureAZ is the State of Arizona's new eProcurement system. ProcureAZ replaced SPIRIT, the previous supplier management, contracting and contract administration system during the first phase of implementation. ProcureAZ now provides the State with a core purchasing system for use by State agencies. It will interface with the State's Financial System (AFIS) and provide the capability for robust interfaces with other State accounting/purchasing systems. It will maximize the capture of spend data from transactions facilitated by state contracts and off-contract open market purchase orders.

PHASE I ACCOMPLISHMENTS

ProcureAZ is being implemented in two phases. Phase I, the Statewide implementation of solicitations, contracts, and ordering which replaced all SPIRIT functionality was delivered to the State **on time, within budget, and in scope** on September 1, 2009. The system currently maintains over 7,500 registered vendors, with approximately 2,000 orderable contracts, over 80,000 searchable line items and 29 Statewide and DES solicitations issued or in process.

PHASE II IMPLEMENTATION

Contract and Solicitations Rollout — July 1, 2010

Functionality will include:

- Creation and distribution of solicitations (bids), from informal quotes to RFPs, including statewide and agency specific solicitations, to which registered vendors may respond to electronically
- Contract Management in a searchable, accessible online environment

Key Dates:

- User Acceptance Testing — Biweekly from May 17 to June 18
- Train the trainer — May 3 to May 27
- End User training — Beginning in June 7

Full System Rollout — October 1, 2010

Functionality will include:

- Creation and processing of web-based requisitions (purchase requests) at the field level and customized, automated approval workflows
- Electronic conversion of requisitions to either purchase orders or solicitations for sourcing by procurement
- Creation and distribution of Open Market Purchase Orders to vendors for non-contract goods and services
- Online Receiving of purchased goods to track delivery, returns and remaining orders on a Purchase Order
- Full, real-time integration to AFIS financial system for accounting, budget validation, and encumbrance process for goods and services ordered